The Planning Meeting will be held at Zoom on June 6, 2022

**Attending members:**

* Nguyen Hoang Luan
* Cao Nhat Duc
* Huynh Ngoc Son
* Nguyen Dang Manh Tu
* Doan Huu Loc

**Meeting content:**

* Discuss and outline the work to be done for the next sprint (sprint 2)

**Meeting results:**

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| --- | --- | --- | --- | --- |
| **Problem** | **Assign** | **Task Lead** | **Start time** | **End time** |
| Use Case Model | UML Use Case Diagram | Nguyen Hoang Luan | 06/06/2022 | 10/06/2022 |
| Use Case Specification | Take Part 1 (Take Mini Test) | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Take Part 2 (Take Mini Test) | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Take Part 3 (Mini Test) | Nguyen Hoang Luan | 10/06/2022 | 15/06/2022 |
| Take Part 4 (Mini Test) | Nguyen Dang Manh Tu | 10/06/2022 | 15/06/2022 |
| Take Part 5 (Mini Test) | Doan Huu Loc | 10/06/2022 | 15/06/2022 |
| Take Part 6 (Mini Test) | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Take Part 7 (Mini Test) | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Take Full Test | Doan Huu Loc | 10/06/2022 | 15/06/2022 |
| Post Question On Discussion Forum | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Provide Feedback For The Website | Doan Huu Loc | 10/06/2022 | 15/06/2022 |
| View Discussion Forum | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Comment On Discussion Forum | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Chat With Admin | Nguyen Dang Manh Tu | 10/06/2022 | 15/06/2022 |
| Search On Dictionary | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Sign In | Doan Huu Loc | 10/06/2022 | 15/06/2022 |
| Sign Up | Doan Huu Loc | 10/06/2022 | 15/06/2022 |
| Edit Blog | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Post Blog | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Delete Blog | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| View User Accounts | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Delete Account | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Chat With Users | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Sign In On Website Admin | Cao Nhat Duc | 10/06/2022 | 15/06/2022 |
| Read Blogs | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| View Profile | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Change Information | Huynh Ngoc Son | 10/06/2022 | 15/06/2022 |
| Training Code | HTML, CSS, Javascript | Nguyen Hoang Luan | 06/06/2022 | 19/06/2022 |
| Huynh Ngoc Son | 06/06/2022 | 19/06/2022 |
| Nguyen Dang Manh Tu | 06/06/2022 | 19/06/2022 |
| Cao Nhat Duc | 06/06/2022 | 19/06/2022 |
| Doan Huu Loc | 06/06/2022 | 19/06/2022 |
| Weekly Report | Planning meeting report | Nguyen Hoang Luan | 06/06/2022 | 07/06/2022 |
| Weekly scrum 1 meeting report | Nguyen Hoang Luan | 10/06/2022 | 11/06/2022 |
| Weekly scrum 2 meeting report | Nguyen Hoang Luan | 15/06/2022 | 16/06/2022 |
| Review meeting report | Nguyen Hoang Luan | 18/06/2022 | 19/06/2022 |

**Meeting review:**

* The members had a brief understanding of the work to be done in the next sprint.
* Meeting on time and focusing on meeting quality.